



COPPULL PARISH COUNCIL



AGENDA

**MEETING: ANNUAL MEETING OF COPPULL PARISH COUNCIL
WEDNESDAY 08 MAY 2024 AT 7.00 PM
SPRINGFIELD PARK LEISURE CENTRE**

Members of Coppull Parish Council are hereby **SUMMONED** to attend the Annual Meeting of the Parish Council
Members of the public are invited to attend and are extremely welcome

- 1. ELECTION OF CHAIR AND RECEIVE DECLARATION OF OFFICE**
- 2. ELECTION OF VICE-CHAIR**
- 3. ATTENDANCE/APOLOGIES FOR ABSENCE**
- 4. DECLARATIONS OF INTEREST – DISCLOSURE OF PERSONAL / PREJUDICIAL INTERESTS** (Members of the Parish Council are reminded of their responsibility to declare any personal or prejudicial interest in respect of matters contained in this agenda in accordance with the provision of the Local Government Act 2000) and withdraw from the meeting whilst the item is discussed
 - 4.1 DECLARATION OF INTEREST FORM** – it is Councillors’ responsibility to ensure that this form is up to date and to declare any interests at meetings
 - 4.2 DECLARATION OF GIFTS**
- 5. DATES OF FUTURE PARISH COUNCIL MEETINGS** - currently 2nd Wednesday of each month
- 6. FORMULATION OF COUNCILLORS’ AREA OF RESPONSIBILITY**
- 7. DATES AND FORMULATION OF COMMITTEE MEETINGS AND MEMBERS**
- 8. 8.1 AMENDMENT/APPROVAL OF THE MINUTES OF THE LAST PARISH COUNCIL MEETING DATED 10 APRIL 2024** (emailed/distributed to Parish Councillors)
- 8.2 AMENDMENT/APPROVAL OF THE MINUTES OF THE MANAGEMENT & FINANCE COMMITTEE HELD ON 17 APRIL 2024** (emailed/distributed to Parish Councillors)
- 8.3 AMENDMENT/APPROVAL OF THE DRAFT MINUTES OF THE ANNUAL PARISH ASSEMBLY (RESIDENTS MEETING) DATED 24 APRIL 2024** – to be formally approved at the next meeting in 2024 (emailed/distributed to Parish Councillors)

SUSPEND STANDING ORDERS (20 minutes in total allowed for the following 4 items or 4 minutes per person)

- 9. POLICE REPORT**
 - 10. COUNTY COUNCILLOR’S REPORT** – Cllr Julia Berry
 - 11. BOROUGH COUNCILLORS’ REPORTS** – Cllrs Julia Berry, Alex Hilton and Ryan Towers
 - 12. ITEMS INTRODUCED BY MEMBERS OF THE PUBLIC**
- REIMPOSE STANDING ORDERS**

13. GENERAL MANAGEMENT/FINANCE

- 13.1 Approval of the Internal Audit and review of the effectiveness of the Internal Audit
- 13.2 Approval of Section 1 & 2 of the Annual Return (AGAR) for the External Auditors (emailed/distributed to Parish Councillors)
- 13.3 Audit asset list (emailed/distributed to Parish Councillors)
- 13.4 Confirmation of the General Power of Competence for the audit
- 13.5 Permission to send information by email
- 13.6 Councillors Allowances & Chairman’s Allowance (previously agreed only)

expenses for mileage incurred and Councillors allowed one ream of paper and one printer cartridge per year – Chair allowed more) – The Chairman to be able to access £1,000 as a community fund, for activities within the Parish, with the agreement of the Parish Council

- 13.7 Accounts – Direct debits/standing orders - Payments made and to be made (see separate sheets)
- 13.8 Community Infrastructure Levy – requests for funding
- 13.9 Neighbourhood Plan – request for funding to complete the plan
- 13.10 Sale of Mountfield Mower (no longer used)– two bids received
- 13.11 Funding for a further defibrillator at the junction of the A49/Spendmore Lane - £750 funding received from the fund raising at the Printers Arms
- 13.12 Consideration for changing over the website to Easy PC with .gov email addresses (information sent by separate email)
- 13.13 Play Area report and updates
- 13.14 New Village Hall update and valuation
- 13.15 A1 Fitness – Fire Risk Assessment (emailed/distributed to Parish Councillors)
- 13.16 Allotments meeting arranged for Wednesday 15 May 2023
- 13.17 Leisure Centre meeting provisionally arranged for Wednesday 22 May 2023
- 13.18 Consideration of circus in July on the Tansley Avenue playing field (emailed separately to Parish Councillors)
- 13.19 Picnic in the Park Event Sunday 9 June 2024
- 13.20 Practitioners Guide – Amendments (to be deferred to the next meeting)

14. DECISIONS MADE UNDER THE CLERK'S DELEGATED AUTHORITY (in conjunction with the Chair and Vice-Chair) – Window Handles A1 Fitness £31.98; Viking Direct – Printer Cartridges (Chair), Envelopes, polly pockets, A4 folders £102.40

15. PLANNING (NC)

15.1 Applications:

- App.No. 24/00235/clpud – 53 Mavis Drive – application for a certificate of lawfulness for a proposed single storey rear extension
- App.No. 24/00288/NOT – 81 – 83 Mavis drive – Notification of intention to install 1no. 9m high wooden pole for the provision of fixed line broadband electronic communications apparatus
- App.No. 24/00289/NOT – 9 Mavis drive – Notification of intention to install 1 no. 10m high wooden pole for the provision of fixed line broadband electronic communications apparatus
- App.No. 24/00306/FULHH – 44 Oakwood road – Detached garage to rear of property, 2.8m high garden fence to front and side boundary and new parking area to front

15.2 To consider any planning applications received after publication of this agenda for which a response is required prior to the next meeting

15.3 Decisions:

- App.No. 24/00098/FULHH – 46 Coppull Moor Lane – Two storey side extension, rear dormer extension, adaptation of the roof from hip to gable, replacement front dormer and adaptation to the front garden wall and gates, following demolition of the existing garage – **GRANTED**
- App.No. 24/00169/FULHH – 7 Chapel Way – Conversion of integral garage to habitable accommodation – **GRANTED**

16. HIGHWAYS

17. CORRESPONDENCE / ITEMS FOR DECISION

18. ITEMS FOR INFORMATION / FUTURE DISCUSSION

Coppull Parish Council
Springfield Park Leisure Centre
Springfield Road North
COPPULL
PR7 5EG
Tel: 01257 470120

Issued by Sue Edwards
Coppull Parish Council Clerk

2 May 2024

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